

UKRI Journal Article Decision Tree

Funder requirement

Immediate Open Access for peer-reviewed research journal articles submitted for publication from 1 April 2022. 'Immediate' is defined as: publishing the research article in a journal or publishing platform which makes the Version of Record immediately Open Access via its website (zero embargo).

Author(s) manuscript

Before submitting to a journal check that it meets the UKRI Open Access Policy requirements

Check if journal allows gold (needs to meet all below criteria)

If the journal does not, search again for another journal that does meet criteria, OR

Publish via the green option

**Preferred:
Fully Open Journal = gold**

Check compliance through the
[Directory of Open Access Journals](#)

Check if Article Processing Charge is required.

Check that CC BY licence will be applied as standard.
If not – ensure it is applied during online process.

Check whether copyright ownership is retained by
author as standard. If not – ensure it is applied.

Check that immediate publication – zero embargo
– is enabled

Add UKRI project reference
and funder acknowledgement
and data access statement

Note that Version of Record (publisher pdf)
will be published

**Alternative option:
Jisc-approved Transformative Journal = gold**

Check compliance through the
[Journal Checker Tool](#)

Check if Article Processing Charge is required.

Check that CC BY licence will be applied as standard.
If not – ensure it is applied during online process.

Check whether copyright ownership is retained by
author as standard. If not – ensure it is applied.

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– is enabled

Add UKRI project reference
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and data access statement

Note that Version of Record (publisher pdf)
will be published

**Repository publication (OpenDocs and/or other
repository) = green**

Check compliance through journal website

Does the journal allow self-archiving?
If yes, continue; if not, choose another journal.

No charges should be incurred.

Include UKRI rights retention statement in submission.
Ensure that this statement results in CC BY licence.

Check whether copyright ownership is retained by
author as standard. If not – ensure it is applied.

Immediate publication is required
– ensure that zero embargo is applied.

Add UKRI project reference
and funder acknowledgement
(note data access statement not required on this version)

Note that Author Accepted Manuscript (peer-reviewed
unbranded document) will be published

If ALL appropriate criteria are met agree publisher terms and start editorial processes with them.

If in doubt or if clarifications are required please contact the Publications Team for advice BEFORE committing to the publisher's contract.